

Maram Abdullah Abdulbaqi Alqadhi

Address: Aden, Yemen | Phone: +967 739782452 | Email: maramalqadhi88@gmail.com | [LinkedIn](#)

Professional Summary

A results-driven and highly organized Project Management professional with over 6 years of progressive experience within the international development, non-profit, and academic sectors. Demonstrated expertise in project finance management, budget oversight, donor compliance, and procurement coordination. Proven track record of leading multi-functional teams, managing field operations, and utilizing data-driven tools to ensure successful project delivery. Fully equipped to leverage advanced ICT proficiency to adapt swiftly to UNDP resource management systems.

Core Skills & Competencies

- Project Finance Management, Budgeting & Cash Forecasting, Resource Mobilization, Donor Compliance.
- Project Management & MEAL: Project Planning & Implementation, Monitoring, Evaluation, Accountability & Learning, Reporting.
- Procurement Support, Risk Management, Field Supervision, Stakeholder & Community Coordination.
- Gender & Protection Mainstreaming, Capacity Building & Training.
High Computer & AI Tools Proficiency, ICDL, advanced spreadsheet management.

Work Experiences

Project Manager (Freelance / Consultant) — European Union Delegation Event

May 2026

- Managed the logistics and administrative coordination for the high-profile Europe Day 2026 event in Aden.
- ensuring seamless collaboration between local authorities, vendors, and international delegates.

Project Manager — Qsun

2025

- Led project planning, financial forecasting, administrative implementation, and final reporting for development initiatives.
- Supervised technical, financial, and field teams, ensuring alignment with organizational and donor standards.
- Ensured timely delivery of project milestones within strict budget constraints, ensuring high quality and resource optimization.

Founder & Director — Startup Aden & Sky Hand

2024 – recently

- Established and managed socio-economic initiatives supporting local entrepreneurs and craftsmen.
- Oversee financial sustainability models, income-generation tracking, and resource allocation for ongoing programs.
- Delivered structured capacity-building training in business administration, financial literacy, and freelancing.

Media Officer — UNICEF

2024

- Managed field activities, operational logistics, and field communications associated with UN-funded projects.
- Coordinated directly with local partners and stakeholders to streamline reporting and administrative documentation.
- Prepared comprehensive documentation, compliance reports, and narrative field updates for donor review.

Project Officer — Yemedian Foundation

2023 – 2024

- Implemented donor-funded development and emergency projects, aligning field operations with financial and administrative guidelines.
- Managed MEAL (Monitoring, Evaluation, Accountability, and Learning) processes to ensure strict data integrity and donor compliance.
- Coordinated administrative support and procurement processes with local authorities and community stakeholders.

Physics Instructor — University of Aden

2020 – 2023

- Delivered academic instruction, institutional capacity building, and administrative support within the department.
- Developed structured curricula, assessment methodologies, and educational toolkits.

Education

- Bachelor's Degree in Physics – University of Aden (2020)
- Relevant coursework: Advanced Mathematics, Data Analysis, and Analytical Problem Solving.

Certifications & Training

- MEAL Certification (Monitoring, Evaluation, Accountability, and Learning)
- NGO Management & Proposal Writing (UNESCO)
- Inclusive Governance & Gender Equality
- Entrepreneurship Training (International Labour Organization - ILO)
- International Computer Driving License (ICDL)
- Capacity Building & AI Tools Training: AI Tools Trainer for Entrepreneurs (2025).
- Capacity Building Trainer (Socotra Planet Organization - UNESCO-funded).
- Aspire Leadership Program (2024).
- Oasis Forum Malaysia (2025).

Awards

Aspire SISF Award Winner (2025)

Languages

Arabic: Native

English: Professional written and speaking